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Circular Letter #7

August 21, 1925.

To Supervisors of Schools

Ladies and Gentlemen:

TEACHERS OF ENGLISH

In the past some supervisors have assigned a "teacher of English" to supervise the English in the different grades. Other supervisors have placed them in schools as principals without a room. The Department realizes the value of such work but due to the fact that the appropriation for teachers of English has been redused $50,000, such work will have to be discounted for the present.

Each teacher of English is to be placed in charge of a room and is responsible for that grade. Each teacher of English will spend her time teaching and not supervising, this way the teaching of English will not be affected in spite of reduction in the number of teachers. Teachers of English are to be assigned to grade work only. They are not to be assigned high-school work under any condition.

This matter needs your immediate attention.

Yours very truly,

Commissioner of Educ.